

**TRANSPORTATION ASSET MANAGEMENT COUNCIL & TAMC DATA
COMMITTEE COMBINED MEETING**

April 26, 2017 at 1:00 p.m.
MDOT Aeronautics Building
2700 Port Lansing Road, Second Floor Commission Conf. Room
Lansing, Michigan
MINUTES

**** Frequently Used Acronyms List attached**

Members Present:

Derek Bradshaw, MAR/GLS Region V
Bill McEntee, CRA – Vice-Chair
Jonathan Start, MTPA/KATS
Dave Wresinski, MDOT

Joanna Johnson, CRA/RCKC – Chair
Gary Mekjian, MML
Jennifer Tubbs, MTA
Brad Wieferich, MDOT

Staff Present:

Rob Balmes, MDOT
Gil Chesbro, MDOT
Dave Jennett, DTMB/CSS
Hugh McNichol, MDOT
Bill Tansil, MDOT

Roger Belknap, MDOT
Tim Colling, MTU
Frank Kelley, MDOT
Gloria Strong, MDOT
Mike Toth, MDOT

Public Present:

Mark Holmes, DTMB/CSS
Gareth Lifton, KPMG
Elaine Taylor, KPMG

Members Absent:

Don Disselkoen, MAC
Bob Slattery, MML
Rob Surber, DTMB/CSS

1. Welcome – Call-To-Order:

The meeting was called to order at 1:01 p.m. D. Wresinski welcomed and introduced Elaine Taylor and Gareth Lifton from KPMG, who are the project managers for the 21st Century Infrastructure Pilots. They will be partners to TAMC over the next year.

2. Public Comments on Non-Agenda Items:

None

3. Consent Agenda (Action Items):

3.1. – Approval of the March 22, 2017 Data Committee Meeting Minutes

3.2. – Approval of the April 19, 2017 TAMC Meeting Minutes

J. Johnson made a motion to accept the consent agenda as written and approve the March 22, 2017 Data Committee and April 19, 2017 TAMC meeting minutes; J. Start seconded the motion. The motion was approved by all members present.

4. 2016 Michigan's Roads and Bridges Annual Report – H. McNichol/R. Belknap:

4.1. – Annual Report Update

The review and approval of the annual report are the priorities of today's meeting. The annual report Executive Summary was reviewed and changes were made and noted by H. McNichol per discussions. The report was reviewed in its entirety and other changes were noted; particularly the 9% change in the Pavement Condition Forecast graphs since last year. G. Chesbro explained his analysis to the Council in case members are approached regarding the difference and they are able to field any questions that may arise from the report. Based on the drastic changes shown in the graphs, the Council would like an explanation included with the graphs. The major change to the report was the removal of the 21st Century Infrastructure Commission section. The Council agreed to remove it based upon the infrastructure report did not reference TAMC and was not an original part of the TAMC work program. It was suggested that a minor note be made in the document indicating that TAMC wrote to the Governor of Michigan in support of the 21st Century Infrastructure and the Governor supports TAMC being included in future endeavors of the Infrastructure Commission.

D. Wresinski made a motion to approve the 2016 TAMC Michigan Roads and Bridges Annual Report with the modifications as noted today and being made to the report by H. McNichol; J. Start seconded the motion. The report was approved by all members present as modified. H. McNichol will make the modifications to the report as well as the Executive Summary, as noted at today's meeting and will provide a copy of the modified Executive Summary to the Council once he has made the changes.

5. Review and Discussion Items:

5.1. –Data Collection – R. Belknap

5.1.1. – 2017 Paved, Non-Federal Aid Data Collection Reimbursement – R. Belknap

The call to get reimbursed for the collection of 2017 Paved, Non-Federal Aid (PNFA) Data was sent out on March 1, 2017, and the funds have been allocated to the agencies on a first-come; first-served basis. However, due to some agencies having TAMC allocated funds left over at the end of the fiscal year, it was decided to check with any agencies that have had unused funds regularly in the past to see if they would be willing to use their remaining TAMC allocated funds for PNFA data collection by agencies within their service area. This would allow other agencies that do not have funds left over at the end of the fiscal year to use part of the \$37,000 PNFA reimbursement funds. R. Belknap has begun contacting those agencies as directed by the TAMC Administration, Communication, and Education (ACE) Committee. Once it is decided where the \$37,000 will be allotted, R. Belknap will send out letters to agencies receiving PNFA funds informing them of their approval. He will also send a letter to the agencies that will not be getting PNFA funds that have submitted for reimbursement. A final report will be provided at the next TAMC meeting.

5.1.2. – Data collection Policy Updates – J. Start

The ACE Committee is looking at significantly changing the policies on training and data collection so that all policies are written the same and have the same requirements. More to come on this.

5.2. - Michigan Technological University (MTU)/Roadsoft Update – T. Colling

MTU was thanked by D. Jennett for their help with the Investment Reporting Tool Re-write. MTU will be looking at agencies that are submitting an XML file with their asset management plan.

T. Colling reported that a storm sewer module is already underway in RoadSoft to support the Infrastructure. It will be Road Owner Centric in order to get funding.

The TAMC ACE Committee drafted a 21st Century Infrastructure article for The Bridge publication. It has been modified and will be included in the next edition. An article regarding the TAMC Annual Report is due tomorrow for the June publication. The Bridge Committee will provide an article for the August 1, 2017 publication.

The TAMC Annual Spring Conference final agenda has been finalized and released.

5.3. – Investment Reporting Tool/Act 51 Distribution and Reporting System (IRT/ADARS) – R. Belknap/ H. McNichol/D. Jennett

The phone calls and emails have slowed down and support staff will have a full compliance report available at the next TAMC meeting.

There is a lot of work going on with the ADARS/IRT integration. The upgrades are expected to be completed in the first half of June. Based on discussions from the Council last week it will go live August 7, 2017.

Royal Oak Community Development 2015-2024 Road Mileage Example in the IRT– B. McEntee

The shortened document was reviewed as an example of a recent submission in the IRT. The information in this shows the kind of information we are trying to collect. Royal Oak does not have an asset management plan. It is assumed that they have an asset management process. They are coordinating their road projects with infrastructure projects. They have one contractor who has worked in one specific area in their city which shows a pretty good use of resources. It is a challenge for them to enter in all of the segments they are working on. Their mileage is a 10 year mileage. They are using mostly concrete for their road fixes. This is the kind of data that we are trying to collect in the IRT.

5.4. – Website Update – D. Jennett

CSS has updated the Website with the finalized agenda for the May 25, 2017, TAMC Spring Conference, IRT training schedule, updated committee members and council members, and committee agendas. Under Interactive Maps on the Website, they will add in the 2016 layer in the Pavement Surface Evaluation and Rating (PASER) and the 2015 will become a 2015 and 2016 combination layer. G. Chesbro's graphs from last year that he presented today are out on the Website. Due to the large change from last year (9%), they will also put a disclaimer on the Website. H. McNichol and D. Jennett will work together on this. If anyone sees anything that they feel needs to be changed on the Website let R. Belknap and D. Jennett know by tomorrow so those changes can be made this week.

As soon as CSS receives the final 2016 annual report and new unified work program, they will go under "About Us" on the Website.

5.5. – Dashboard Update – D. Jennett

B. McEntee and D. Jennett did a review and found a few things that need to be corrected for the Bridge (comparisons) and Pavement (comparisons) dashboards. They will be reviewing those areas in the next day or so and making any necessary corrections. CSS is trying to get a more mobile friendly version for Pavement by June.

6. Member Comments:

None

7. Public Comments:

None

8. Adjournment:

The meeting adjourned at 2:38 p.m. The next TAMC Full Council meeting will be held May 3, 2017 at 1:00 p.m., MDOT Aeronautics Building, 2nd Floor Commission Conference Room, Lansing. The next TAMC Data Committee Meeting will be held May 24, 2017 at 1:00 p.m., Comfort Inn and Suites Hotel and Conference Center in Mount Pleasant, Michigan.

TAMC FREQUENTLY USED ACRONYMS:	
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
ACT-51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN’S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
BTP	BUREAU OF TRANSPORTATION PLANNING (MDOT)
CPM	CAPITAL PREVENTATIVE MAINTENANCE
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
CSD	CONTRACT SERVICES DIVISION (MDOT)
CSS	CENTER FOR SHARED SOLUTIONS
DI	DISTRESS INDEX
ESC	EXTENDED SERVICE LIFE
FAST	FIXING AMERICA’S SURFACE TRANSPORTATION ACT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)
FY	FISCAL YEAR
GLS REGION V	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
GVMC	GRAND VALLEY METRO COUNCIL
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM
IBR	INVENTORY BASED RATING
IRI	INTERNATIONAL ROUGHNESS INDEX
IRT	INVESTMENT REPORTING TOOL
KATS	KALAMAZOO AREA TRANSPORTATION STUDY
KCRC	KENT COUNTY ROAD COMMISSION
LDC	LAPTOP DATA COLLECTORS
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM
MAC	MICHIGAN ASSOCIATION OF COUNTIES
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)
MAR	MICHIGAN ASSOCIATION OF REGIONS
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
MML	MICHIGAN MUNICIPAL LEAGUE
MPO	METROPOLITAN PLANNING ORGANIZATION
MTA	MICHIGAN TOWNSHIPS ASSOCIATION

MTF	MICHIGAN TRANSPORTATION FUNDS
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY
NBI	NATIONAL BRIDGE INVENTORY
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS
NFA	NON-FEDERAL AID
NFC	NATIONAL FUNCTIONAL CLASSIFICATION
NHS	NATIONAL HIGHWAY SYSTEM
PASER	PAVEMENT SURFACE EVALUATION AND RATING
PNFA	PAVED NON-FEDERAL AID
PWA	PUBLIC WORKS ASSOCIATION
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL
RBI	Road Based Inventory
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY
ROW	RIGHT-OF-WAY
RPA	REGIONAL PLANNING AGENCY
RPO	REGIONAL PLANNING ORGANIZATION
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
STC	STATE TRANSPORTATION COMMISSION
STP	STATE TRANSPORTATION PROGRAM
TAMC	TRANSPORTATION ASSET MANAGEMENT COUNCIL
TAMCSD	TRANSPORTATION ASSET MANAGEMENT COUNCIL SUPPORT DIVISION
TAMP	TRANSPORTATION ASSET MANAGEMENT PLAN
TPM	TRANSPORTATION PERFORMANCE MEASURES
UWP	UNIFIED WORK PROGRAM

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